

Report for Week Ending 20 April 1959
From
RECORDS CENTER

During the week the following accessions were made:

COMPTROLLER	3 cu ft
PERSONNEL	1 " "
OPERATIONS	5 " "
DCI	1 " "
DD/P	167 " "
Sub-Total:	177 cu ft
Finished Intelligence	156 " "
Total :	333 cu ft

Map Negatives	1,490 cu ft
Records Holdings	30,049 " "
Distribution Material Holdings	12,665 " "
Total :	44,204 cu ft

Distribution Material Disposed of at Center	22 cu ft
Distribution Material Transferred from Center	4 " "
Records Disposed of at Center	0 " "
Records Transferred from Center	5 " "
Total :	31 cu ft

Accessioning and Disposal

The Center furnished 68 assembled boxes to five different offices during the week.

The processing of the latest shipment of maps from ORR, consisting of 250 maps totaling 80,787 copies which occupied 114 cubic feet, has been completed. To date four shipments have been received totaling 671 maps which occupy 417 cubic feet.

A total of 95 cubic feet of records was destroyed by burning during the week. This leaves an accumulation of 850 cubic feet in the disposal area.

Reference

Normal.

News

All Records Center personnel are beginning a training program in Vital Records Repository operation. [] has completed the two-week

25X1

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25X1 period. [] is now on his second week. Every effort will be made to keep two people in training for a two-week period.

Visitors

25X1

[] RMS

[] PERS
[] DD/P

[] FBID
[] OCI

25X1

25X1

25X1

[]

25X1

Chief, Records Center

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